

Jammu & Kashmir Entrepreneurship Development Institute (J&K EDI)

(An organisation of Government of Jammu & Kashmir)

Sempora, Pampore (Kashmir)/ Bari Brahmna, Jammu

Sub: Establishment of Internal Complaints Committee (ICC) under Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013.

Order No.: JKEDI/HR- 271 of 2024

Dated: 27.12.2024

In pursuance of Section 4(1) of Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 and in suppression to all previous orders, sanction is hereby accorded to the constitution of the Internal Complaints Committee (ICC), comprising the following to register and enquire into and dispose of the complaints, if any, of sexual harassment against women employees of the Institute.

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|----|---|-----------------------------------|
| 1. | Smt. Syed Nazneen,
Assistant Faculty | Chairperson/ Presiding
Officer |
| 2. | Smt. Divya Sharma,
Assistant Faculty | Member |
| 3. | Shri Arif Nabi,
Manager CSF | Member |
| 4. | Representative of any Non-
Government Organization to be
nominated by the Chairperson | Member |

The Committee shall submit to the Director of the Institute:

- its report on each complaint received by it regarding sexual harassment against women employee(s) of the*
- quarterly/annual reports about the total number of complaints received, enquired by and action taken on the same.*

The term of the above committee shall be three years from the date of issuance of this order.

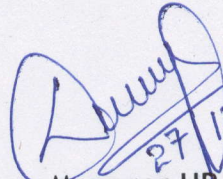
By Order,

No.: JKEDI/HR/GO/2024/1256-1259

Dated: 27.12.2024

Copy to:

1. All the above for information and compliance.
2. Director's Secretariat for kind information of the Director.
3. I.T Section for uploading the order on Institutes bulletin board for information of all the employees.
4. Order/Concerned File.


27/12/2024
Manager HR